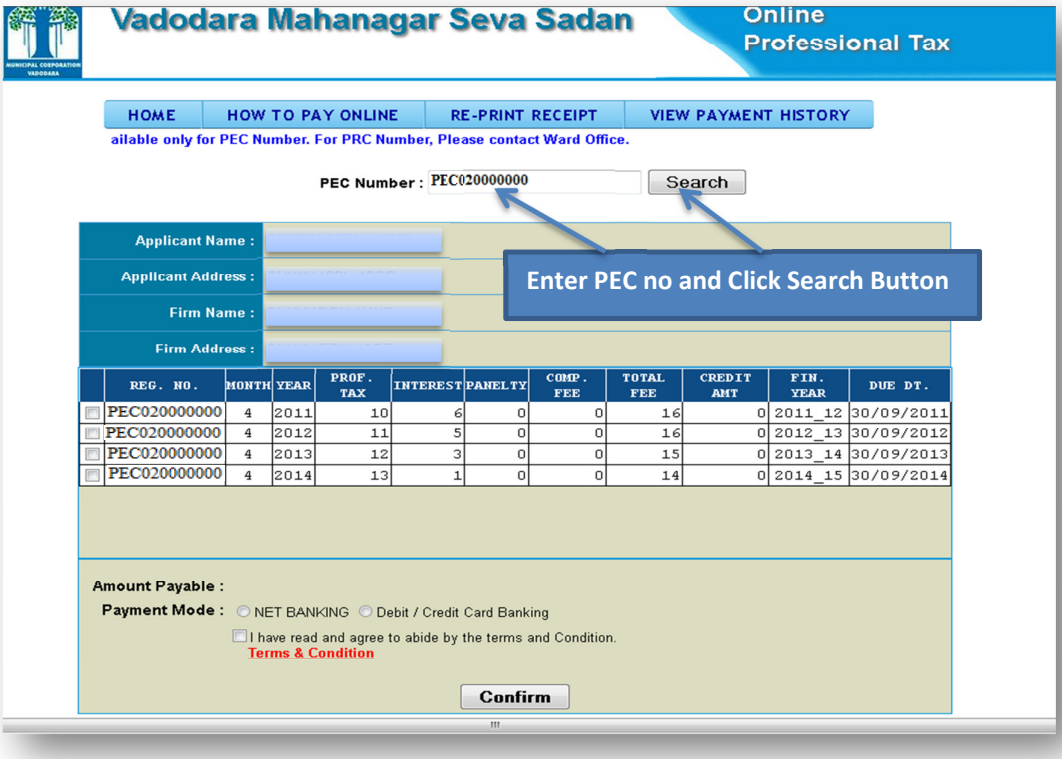
Vadodara Mahanagar Seva Sadan

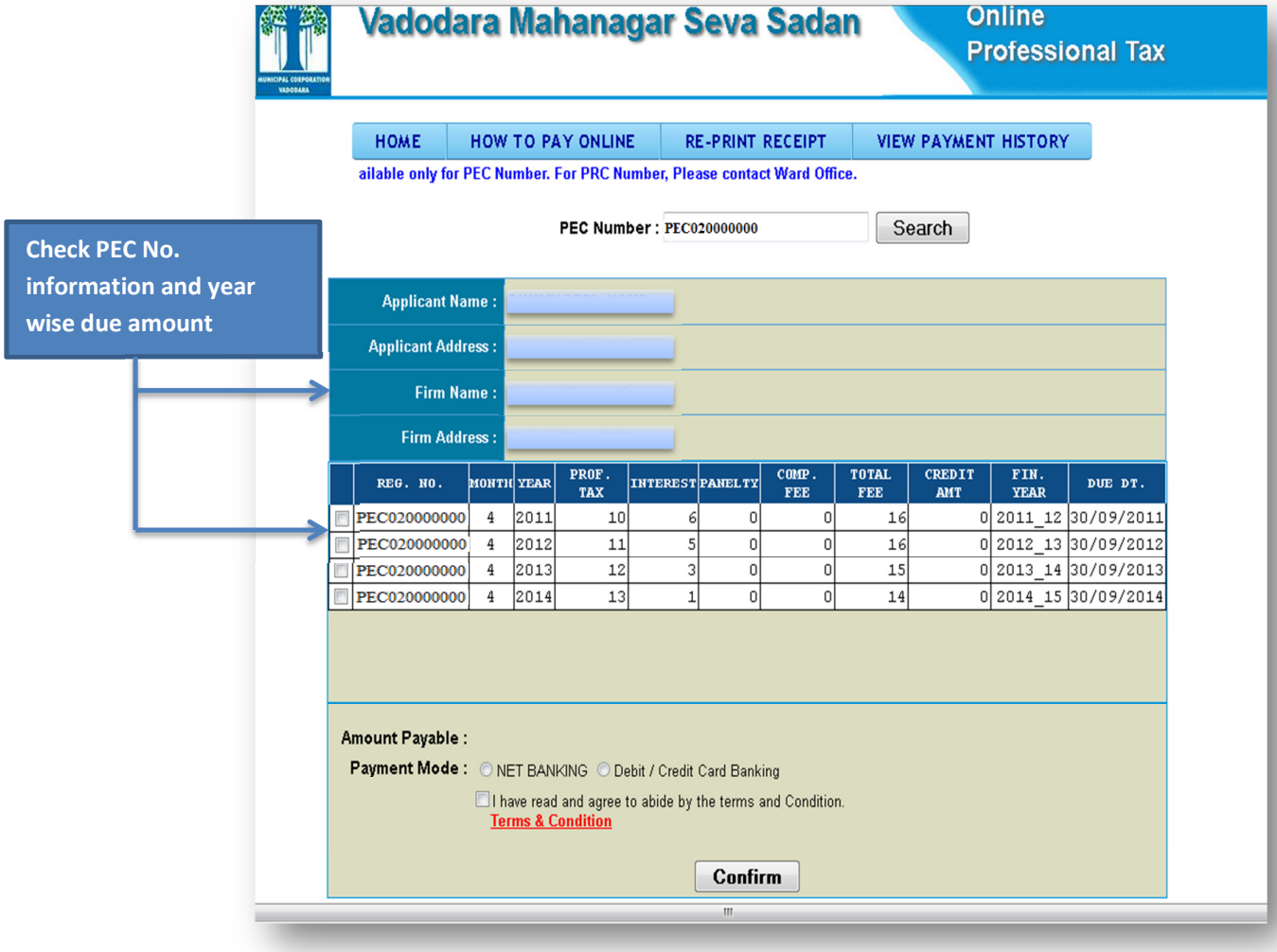
Online Professional Tax Manual

- Enter **https://vmc.gov.in** URL in your browser. Click on **Online Payment.** Select Professional Tax.

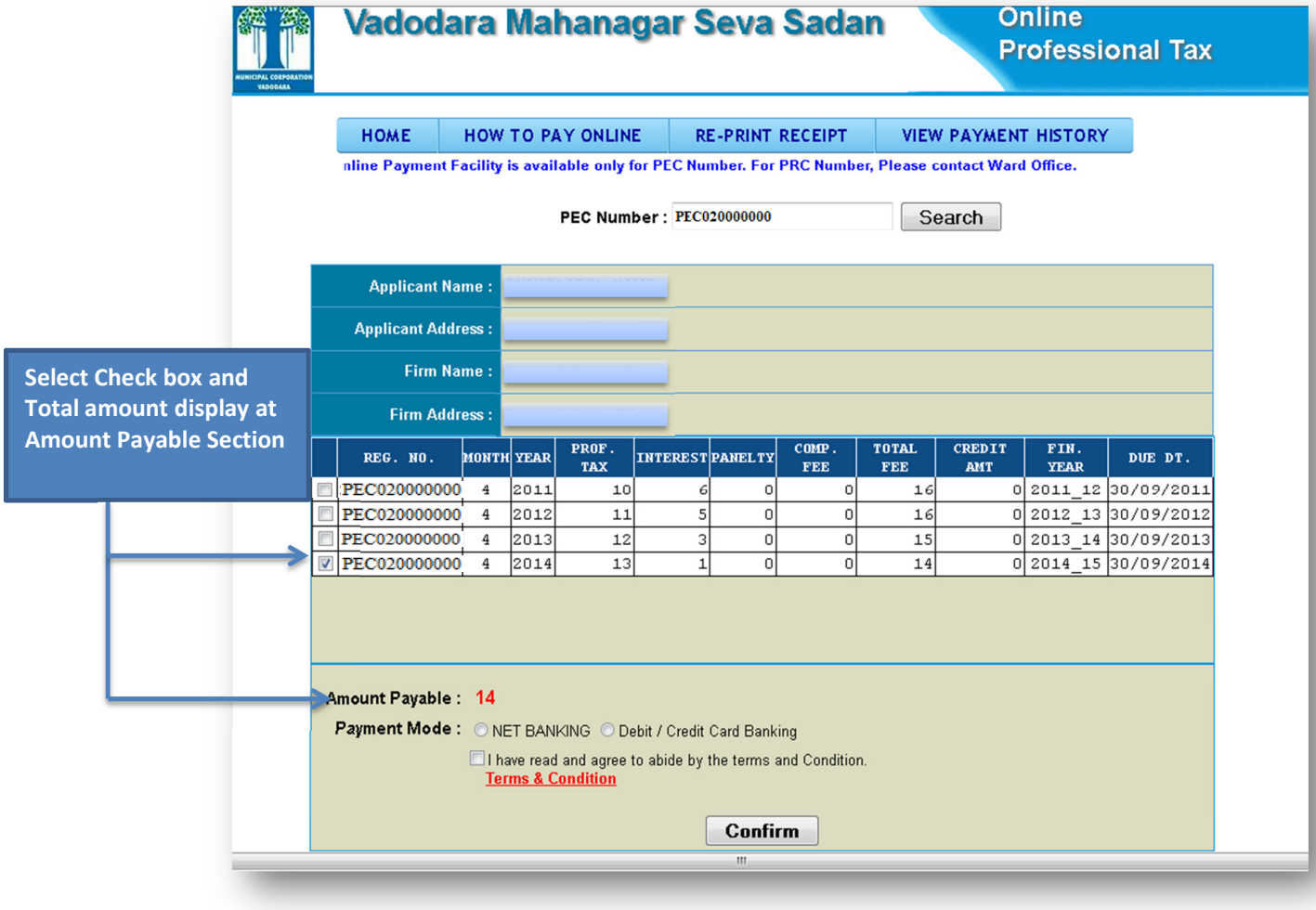
- Enter your PEC number in textbox and press Search button



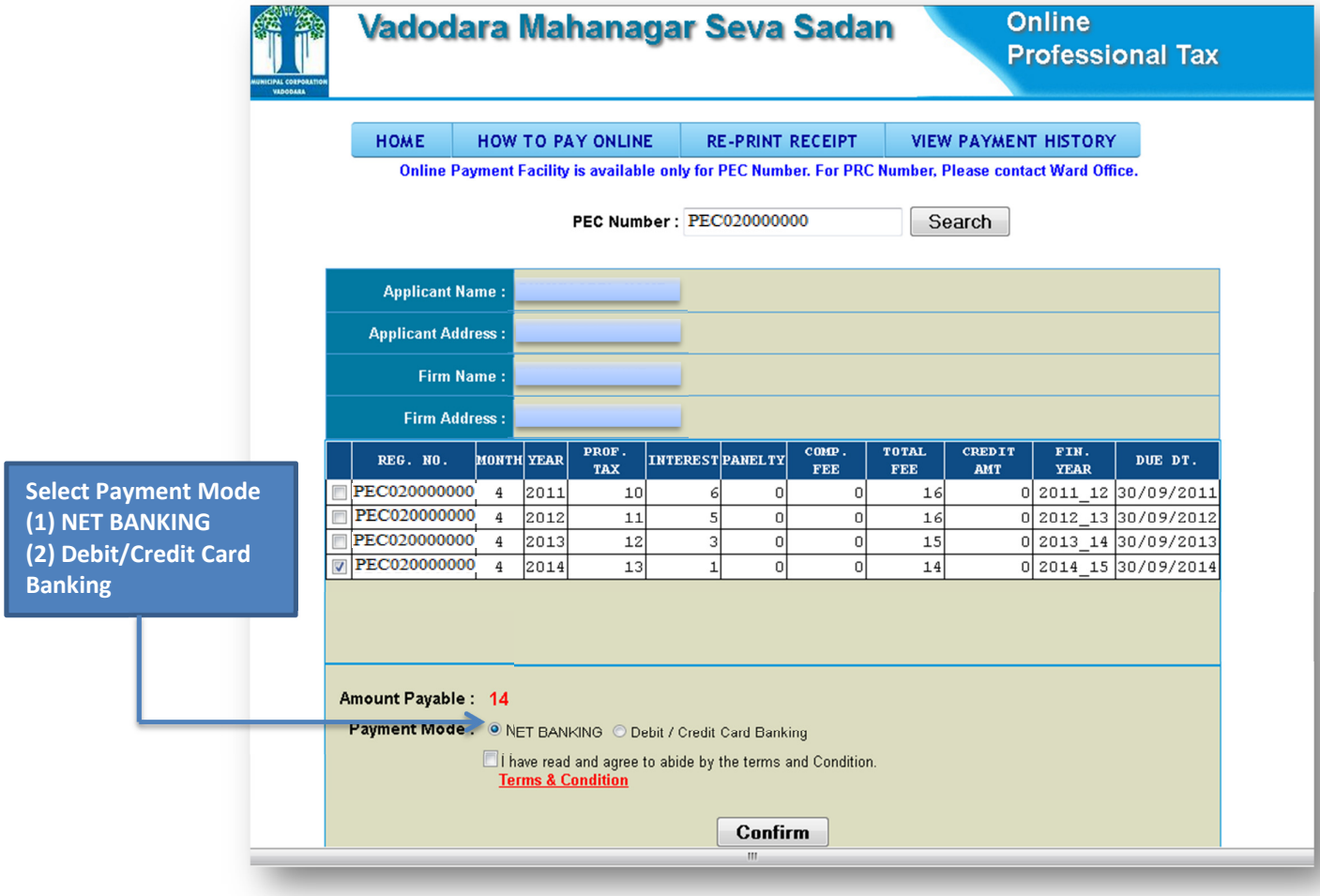
- Enter PEC number after press Search button it will display information and due amount detail.



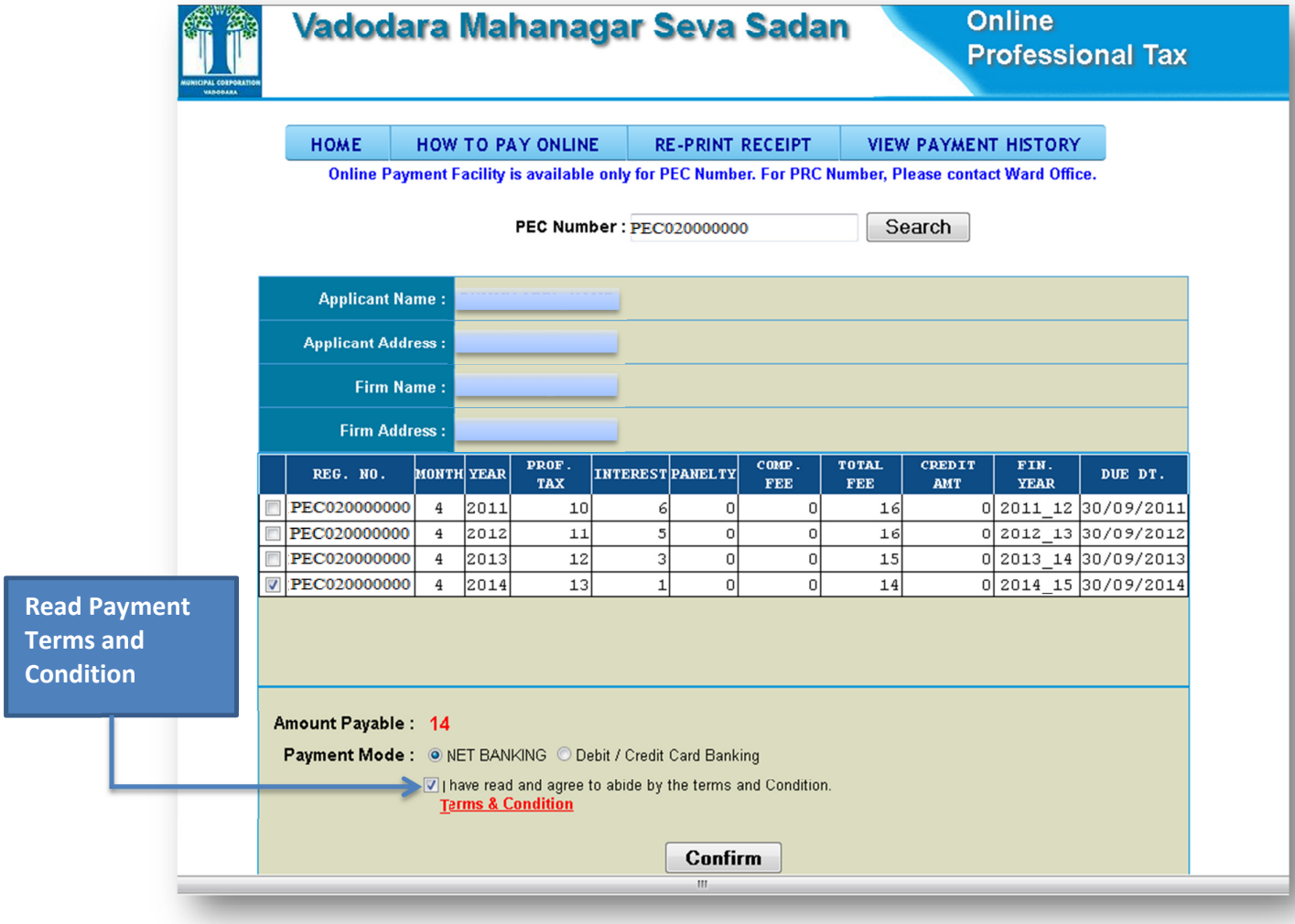
- Select check box you want to pay amount for the year & Total amount will be displayed at Amount Payable section.



- After that select Payment Method **NET BANKING** or **Debit / Credit Card Banking**

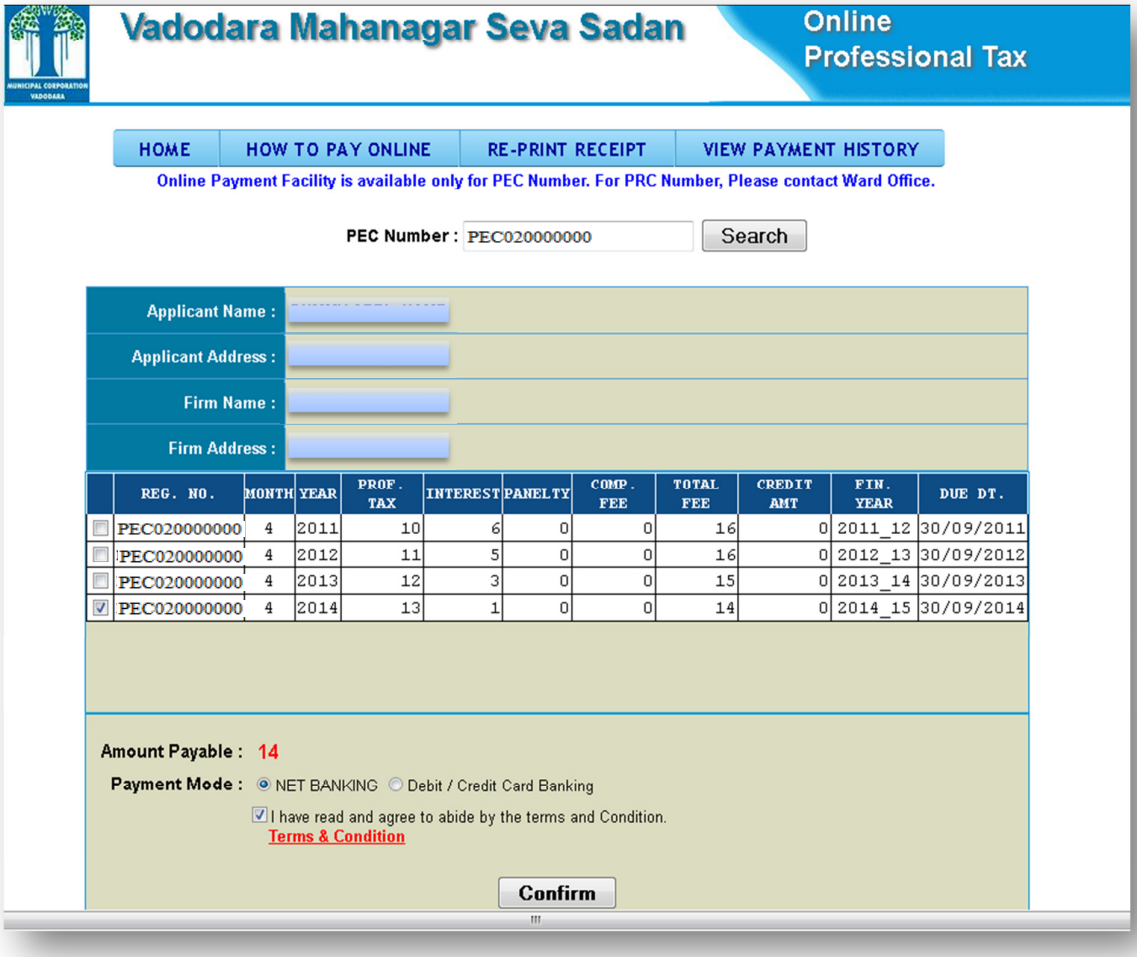


- Read Payment Terms and Condition & tick check box & press Confirm button to Proceed Online Payment Process.



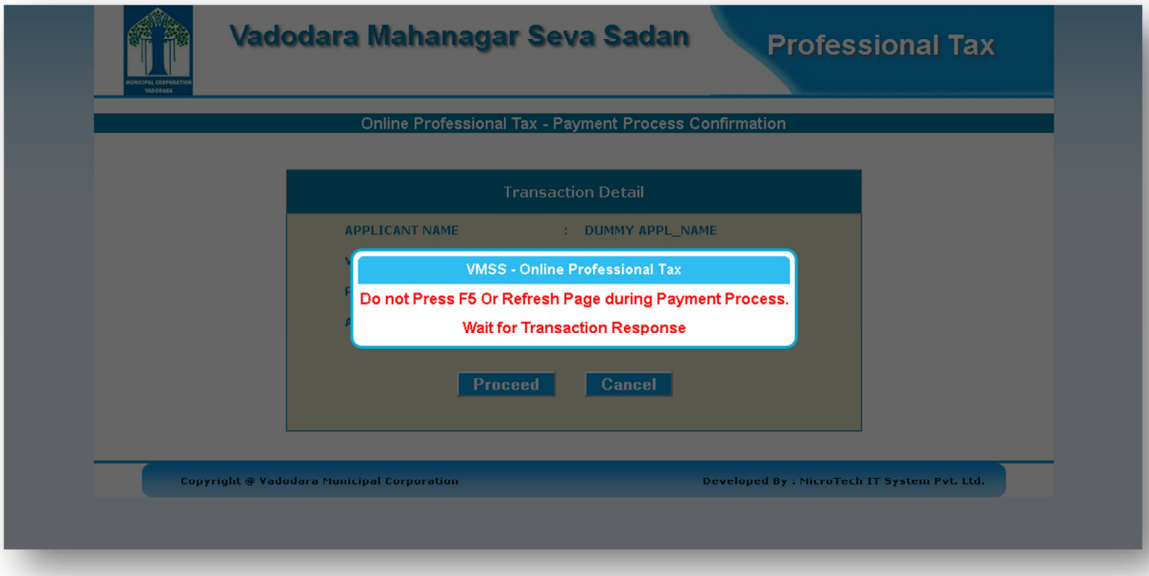
For Net Banking

- For Net banking transaction, select Payment Mode is NET BANKING & press Confirm button for Online Payment Process.

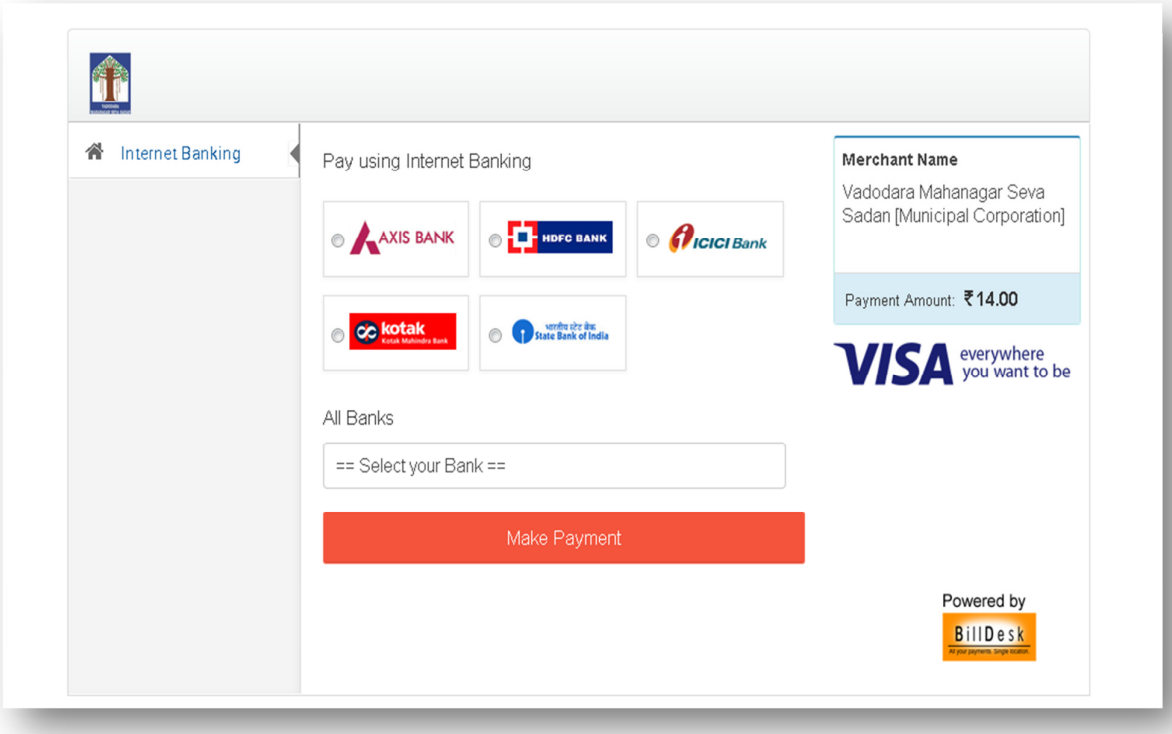


- Now, it displays Payment Process Confirmation Page with transaction details. Verify details & Press Proceed Button.

- Now, wait and it will redirect to Net banking Page.
- Do Not press F5 Key or Refresh page during payment process.



- Choose Bank, Verify Payment Amount & press **Make Payment** button.

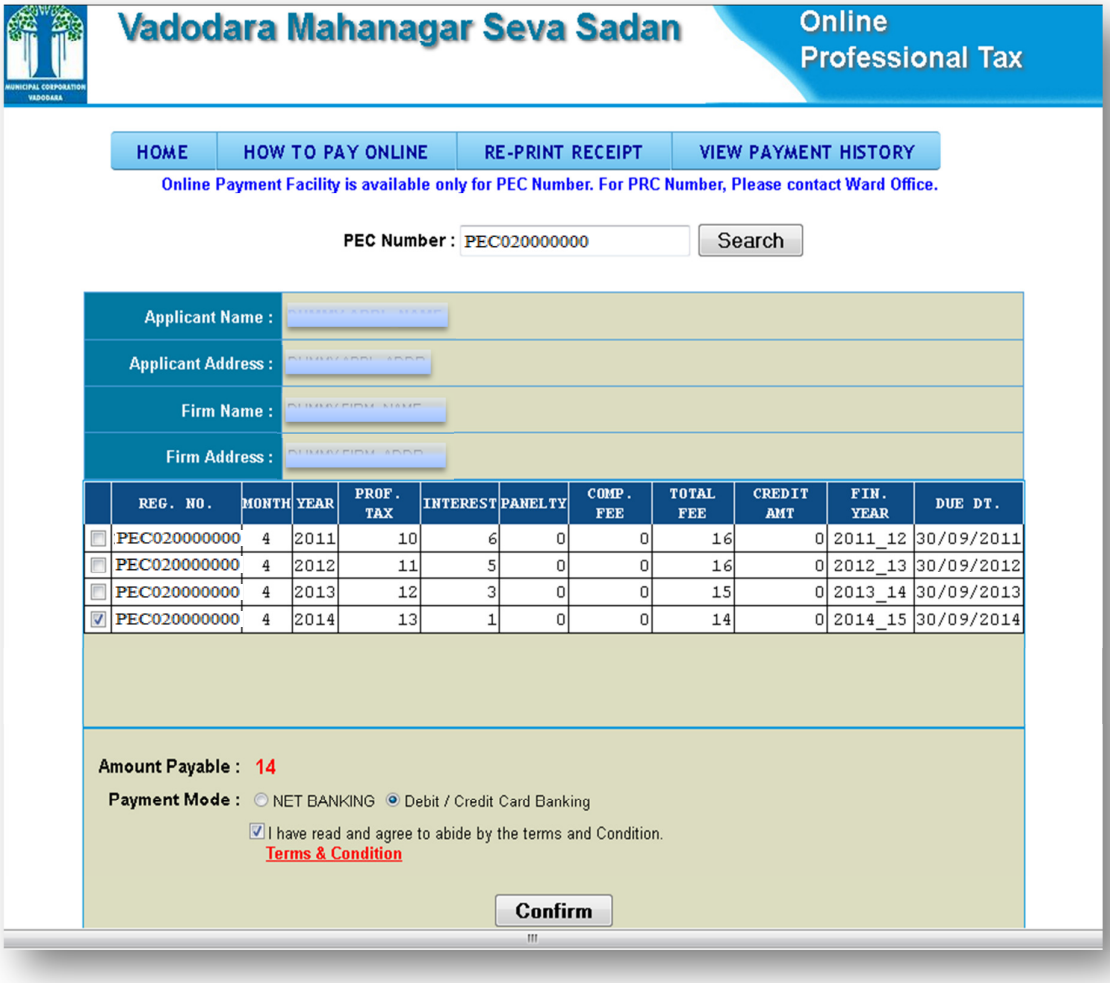


- After Payment process, Transaction Status will be displayed.

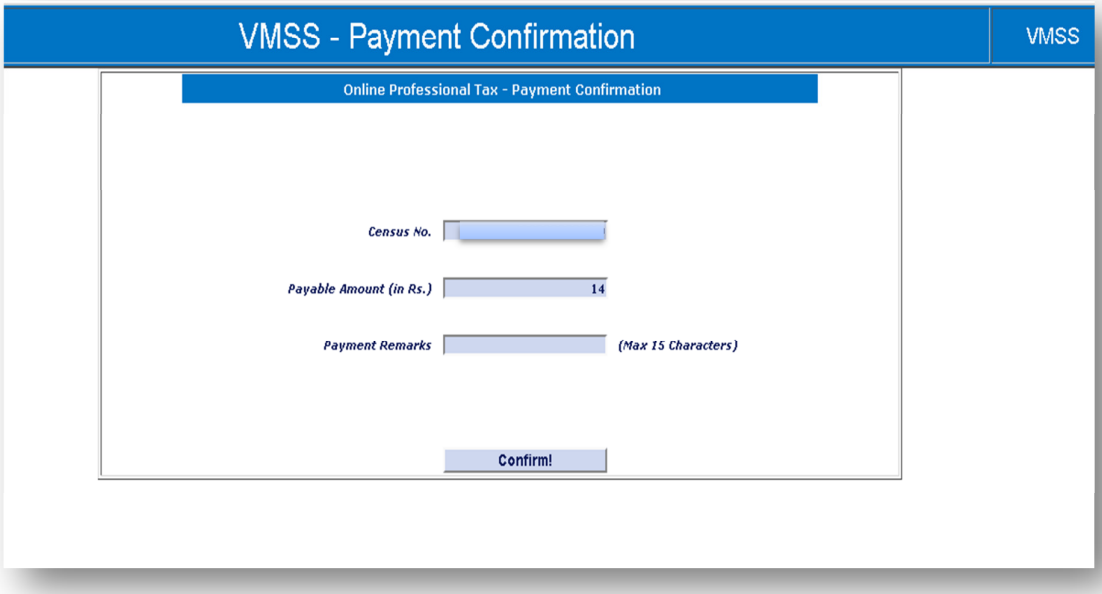
- For print receipt, click on Print Receipt link.

For Debit / Credit Card Banking

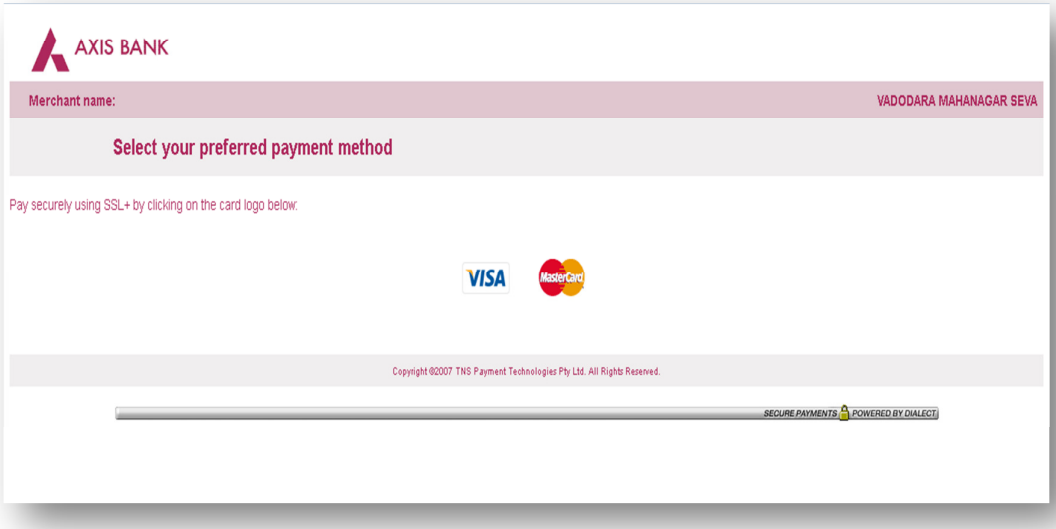
- For Debit / Credit card transaction, select Payment Mode is Debit / Credit Card Banking and & press Confirm button for Online Payment Process.



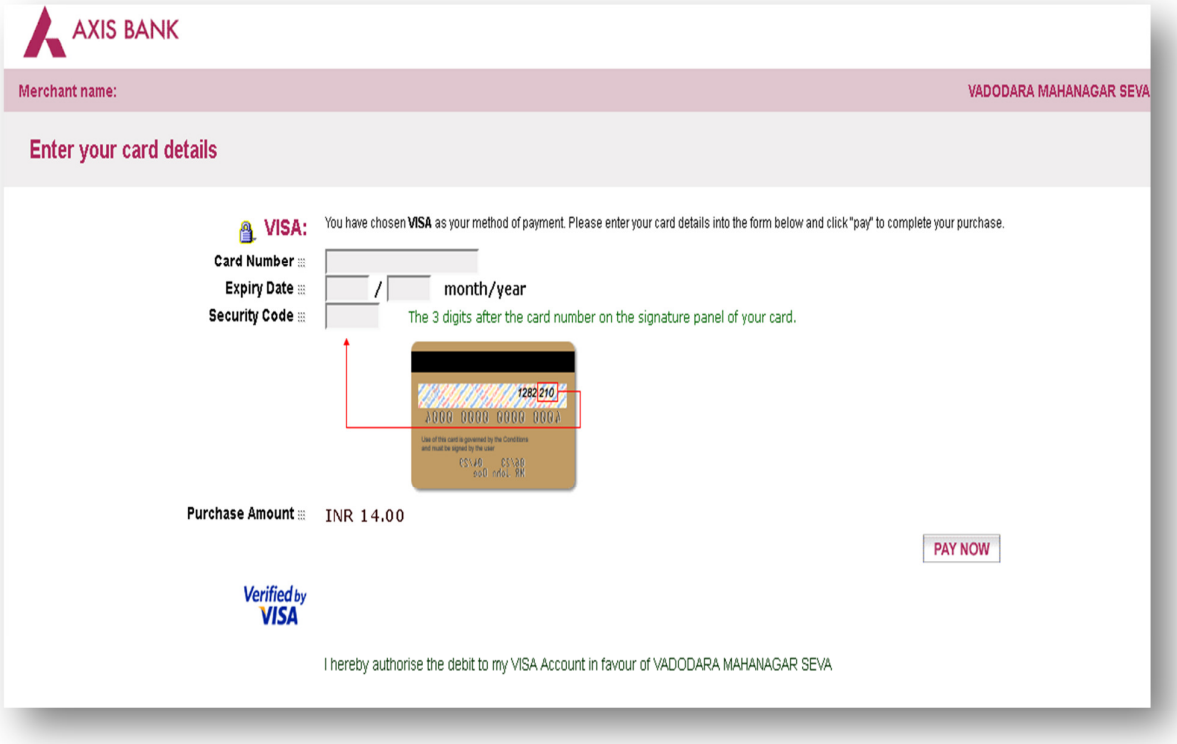
- It displays Payment Process Confirmation Page with transaction details. Verify details & Press **Confirm** Button.



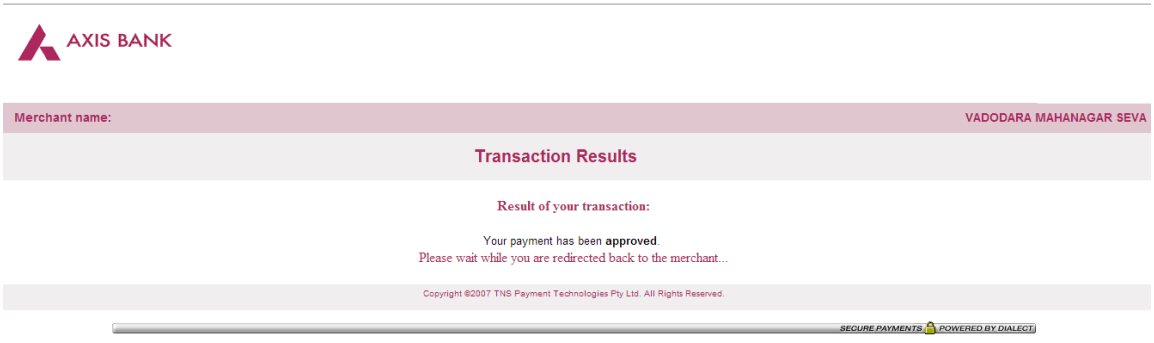
- After click on confirmation button, it will redirect Axis bank Visa / Maestro card page & select on Visa / Maestro card.



- Fill visa card / Maestro card information and press '**PAY NOW**' button



- After press pay now button it will transfer this page and display message like "Your Payment has been approved"



- After Payment process completed, Transaction Status will be displayed. For generate Receipt click in '**Print Receipt**' text.

Vadodara Mahanagar Seva Sadan

Online Professional Tax

Transaction Response

APPLICANT NAME અરજદાર નું નામ	:	[redacted]
REGISTRATION NO. નોધણી નંબર	:	[redacted]
VMSS TRANSACTION NO. ટ્રાન્જેકશન નંબર	:	20150316000000000026
TRANSACTION DATE ટ્રાન્જેકશન તારીખ	:	16/03/2015 17:16:00
TRANSACTION STATUS ટ્રાન્જેકશન સ્ટેટ્સ	:	Transaction Successful
TRANSACTION AMOUNT (Rs.) ટ્રાન્જેકશન રકમ	:	15
PAYMENT TRANSACTION NO. નંબર	:	507522452288

Print Receipt

આપ દ્વારા કરવામાં આવેલ ટ્રાન્જેકસન નું સ્ટેટ્સ "Failed" બતાવતું હોય અને જો આપના એકાઉન્ટ માંથી રકમ ડેબીટ થઈ ગઈ હોય તો તેવા સંજોગોમાં "epay@vmc.gov.in" પર જાણ કરવા વિનંતી.

RE – PRINT RECEIPT

- For re-print your receipts, click on RE- PRINT RECEIPT option in menu and add your VMSS transaction number and PEC number. Click on 'Check Status' button. It will display Transaction Status. Click on '**Print Receipt**' for generate receipt.

VIEW PAYMENT HISTORY

- For viewing payment history, click 'VIEW PAYMENT HISTORY' from menu. Enter your PEC NUMBER and click on Search button.