

ALLAHABAD DEGREE COLLEGE
(Constituent P.G. College of University of Allahabad)

**General Instructions for Candidates applying for the posts of
Assistant Professor / College Librarian**

The candidates are requested to carefully read this document and “**Steps Involved in the Application Process**” before filling up the application form. Candidates are also advised to visit the College website (www.adc-au.in) regularly for further information related to the recruitment process.

- (i) Candidates must apply online in the prescribed Application form available at link on College website: www.adc-au.in and also on <http://103.228.142.16/adc> Applications received through any other mode shall be summarily rejected.
- (ii) **Application Fee :-** Non-refundable Application fee is - Rs. 1000/- (Rupees One Thousand only) for General/OBC category; Rs. 500/- (Rupees Five hundred only) for SC/ST category. PWD category candidates are exempted from fee.
- (iii) **Last Date :-** Online application form, along with all documents, fee etc. as required, must be finally submitted by 24:00 hours of 20th April, 2018.
- (iv) **Complete print out of the online application form, along with all the self-attested enclosures must be sent by Registered / Speed Post only, so as to reach the undersigned, latest by 30th April, 2018, as mentioned in para xxxix.**
- (v) Any corrigendum/ changes/ updates shall be available only on College website www.adc-au.in
- (vi) The candidate must upload copies (pdf) of all relevant self-attested testimonials/ documents / research work etc. **The original of the same would be required at the time of interview for verification.**
- (vii) **Minimum Educational Qualifications:** All applicants must fulfill the essential requirements for the post and other conditions stipulated in the UGC REGULATIONS ON MINIMUM QUALIFICATIONS FOR APPOINTMENT OF TEACHERS AND OTHER ACADEMIC STAFF IN UNIVERSITIES AND COLLEGES AND MEASURES FOR THE MAINTENANCE OF STANDARDS IN HIGHER EDUCATION 2010 and UGC Regulation 2016 (4th Amendment), with subsequent amendments from time to time, even after the publication of advertisement. Candidates are advised to satisfy themselves before applying, that they possess the essential qualifications laid down for the posts, as on the last date of this online Application form. No enquiry asking for advice as to eligibility will be entertained.
- (viii) The College reserves the right to withdraw any advertised post(s) or partial or full advertisement at any time without assigning any reason. The number of vacancies may change at the discretion of the college. No refund of fee will be made in any case.
- (ix) Mere eligibility will not entitle any candidate for being short-listed/called for interview. In case the applicants are more in number, the Screening Committee may short-list the most suitable candidates to be called for the interview. A written test may also be conducted

before the interview for any of the posts at the discretion of the competent authority. Screening and short-listing of candidates for interview will be done as per Guidelines approved by the University of Allahabad and as per UGC Regulations 2010, and subsequent amendments from time to time.

- (x) Reservation for the candidates belonging to SC/ST/OBC/PWD (VH, OH) shall be given as per the Govt. of India (GoI) norms. The certificate for availing Reservation benefit should be submitted in the prescribed forms as per Annexure Nos. C, D and E.
- (xi) A relaxation of 5% shall be provided at the graduate and Masters level for the Scheduled Castes/Scheduled Tribes/PWD Candidates (physically and visually differently abled)/Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- (xii) Only High School / Class 10th /matriculation passing certificate issued by the concerned education board shall be considered as proof of date of birth. No other document will be accepted for verification of date of birth.
- (xiii) Candidates belonging to SC/ST/OBC/ PWD category should submit proper caste certificate/ Medical certificates as per the prescribed forms of Govt. of India (which should not be more than 6 months old from the last date of submission of online application form). The certificate should, among others, specifically mention that he/she does not belong to the persons/sections (creamy layer) as mentioned in Col. 3 of the schedule to the Department of Personnel & Training in the Govt. of India OM No. /36012/22/93-Estt. (SCT) dated 8/9/93 at the time of test/interview in case of OBC candidates.
- (xiv) Candidates belonging to OBC category, but coming in creamy layer will not be entitled to the benefits of reservation and should apply as General Category candidate.
- (xv) Candidates must ensure before applying that they are eligible on the last date of online Application form according to the criteria stipulated in the Advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and his/her candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment. The College reserves the right to reject any application without assigning any reason whatsoever.
- (xvi) Only the short-listed candidates will be called for Interview. The College shall not pay any cost for attending the Interview.
- (xvii) Any legal proceedings in respect of any matter of claim or dispute arising out of this Advertisement and/or an application in response thereto can be instituted only in Allahabad and courts/tribunals/ forums at Allahabad only shall have sole and exclusive jurisdiction to try any such cause/ dispute.
- (xviii) The College reserves the right to Revise/Reschedule/Suspend/Cancel the recruitment process without assigning any reason. The decision of The College shall be final and no appeal shall be entertained.
- (xix) (a) The posts carry usual allowances i.e. DA, HRA and Transport Allowance etc. as admissible as per rules of the University of Allahabad. In addition to the emoluments, benefits such as New Pension Scheme, Leave Travel Concession, Reimbursement of Medical expenses for self and dependents, Children Education Allowance etc. shall be admissible / modified as per prevalent rules of the University of Allahabad.

(b) All salary/allowance payable after the final Selection/Approval by the Governing Body of the College and The Vice-Chancellor, University of Allahabad, shall be subjected to grant received from UGC/University of Allahabad, and on the conditions laid therein.

- (xx) Candidates desirous of applying for more than one post should submit separate application for each Post along with requisite application fee. No common applications for two subjects shall be entertained.
- (xxi) Employed candidate of Govt. / Private Universities / Colleges /Autonomous bodies should apply online. However, they may produce the **NOC from their organization at the time of interview** with an unambiguous certificate that (i) no vigilance case is pending/being contemplated against him/her(ii) the applicant will be relieved within one month of receipt of appointment offer, if he/she is selected. List of Major/Minor penalties, if any, imposed during the last 10 years may be asked to submit at any time. Candidates without NOC from their Competent Authority will not be allowed for Interview.
- (xxii) The period of experience in the requisite discipline/ area of work wherever prescribed shall be counted w.e.f. the date of acquiring the prescribed minimum educational qualifications required for that post.
- (xxiii) Decision of The College and University of Allahabad in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, and conduct of examination / interview will be final and binding on the candidates and no enquiry or correspondence will be entertained in this connection from any individual or his/ her agency.
- (xxiv) Applications received without the requisite documents, fee, and after the prescribed date will not be entertained.
- (xxv) Incomplete, unsigned applications and those not accompanied with copies of certificates and application fee will be summarily rejected.
- (xxvi) Canvassing in any form and or/bringing in any influence will be treated as a disqualification for the post.
- (xxvii) NET/SLET/SET shall not be required for such Master's Degree Programmes in disciplines for which NET/SLET /SET accredited test is not conducted.
- (xxviii) Candidate must be in sound bodily health. They must, if selected be prepared to undergo such medical examination by the CMO of the district as The College may require.
- (xxix) The College reserves the right to extend the closing date for receipt of applications and also reserves the right to postpone/cancel the recruitment exercise for any/all the posts at any stage.
- (xxx) Candidates holding Ph.D./D.Phil. degree prior to coming into force the UGC Ph.D. Regulations 2009, are required to submit certificate from the concerned university that they fulfill specified criterion.
- (xxxi) Consequent upon adoption of self-certification provisions as required by the Govt. of India, The College shall process the applications entirely on the basis of information/documents submitted by the candidates. In case the information/documents are found to be false/incorrect by way of omission or commission, the responsibility and liability shall lie solely with the candidates.
- (xxxii) Candidates may be asked to submit documents in support of their qualifications / publications/experience at any stage, if required.
- (xxxiii) The College shall also/further verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of the service. In case, it is detected at any stage that the documents submitted by the candidates are fake or the candidate has suppressed relevant information, then his/her services shall be terminated without prejudice to any other action initiated by the College.

- (xxxiv) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after the issue of Appointment letter, The College reserves the right to modify/withdraw/cancel any communication made to the candidate.
- (xxxv) In case of any dispute/ambiguity that may occur in the process of selection, the decision of The College shall be final.
- (xxxvi) No interim correspondence shall be entertained from the candidates. All correspondence from the College, including interview call, if any, shall be sent to the email address mentioned by the candidates.
- (xxxvii) Publications 'under submission' or submitted to referees will not be considered towards points for publication criteria.
- (xxxviii) The College shall not be responsible for any delay/loss due to technical/postal reasons or delays by the Registered/Speed Post.
- (xxxix) The print out of the online submitted application form along with all the self-attested mark sheets, certificates, testimonials, research works etc. claimed in support of candidature while filling the online Application Form must be sent by Registered/Speed Post only to:

**The Principal,
Allahabad Degree College,
15, Kydganj,
Allahabad, 211003 (U.P.), India**

Last date for receipt of Registered/Speed post is 30th April, 2018.

The Candidate should write- **“Application for the post of Assistant Professor, Department of.....”** OR **“Application for the post of College Librarian”** on the top of the envelope.

HELPLINE :Contact at Mobile No.+91 9453591074 for any help in filing the form (10 AM to 6 PM)

Date: March 20, 2018
Place : Allahabad, U.P., India.

**Principal
Allahabad Degree College,
15, Kydganj,
Allahabad, 211003 (U.P.) India**

List of Enclosures

Enclosure	Details
A	List of vacant positions of Assistant Professor and College Librarian
B	Steps Involved in Online Process
C	The form of certificate to be produced by Scheduled Caste and Scheduled Tribe candidates applying for appointment to posts under the Government of India *.
D	Part I : The form of certificate to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India*. Part II : Form of declaration to be submitted by the OBC candidate (in addition to the community certificate).
E	The form of certificate to be produced by Physically Handicapped candidates applying for appointment to posts under the Government of India*.

***Note : Caste/Medical Certificate should not be more than 6 months old from the last date of submission of online application.**



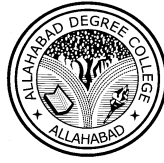
ALLAHABAD DEGREE COLLEGE
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Details of Vacant Posts

1. **College Librarian (01 post - UR)** Pay Band 03: Rs. 15,600-39,100, AGP Rs. 6,000
2. **Assistant Professor (117 Posts)** Pay Band 03: Rs. 15,600-39,100, AGP Rs. 6,000

Sr. No.	Subject	UR	OBC	SC	ST	TOTAL
1	Ancient History	3	2	1	0	6 (5+1 OH*)
2	Commerce	6	4	1	1	12
3	Computer Science	4	2	1	0	7
4	Defence and Strategic Studies	2	1	1	0	4
5	Economics	2	1	1	0	4 (3+1 VH*)
6	Education	2	1	0	0	3
7	English	4	2	1	0	7
8	Geography	3	2	1	0	6
9	Hindi	4	2	1	0	7 (6+1 OH*)
10	Law	11	5	3	1	20 (19+1 OH*)
11	Mathematics	3	1	0	0	4
12	Medieval History	3	1	0	0	4
13	Music Vocal	1	1	0	0	2
14	Music Tabla	1	1	0	0	2
15	Music Sitar	1	0	0	0	1
16	Painting	2	0	0	0	2
17	Philosophy	0	1	0	0	1
18	Physical Education	2	0	0	0	2
19	Physics	4	2	1	0	7
20	Political Science	3	1	1	0	5
21	Psychology	3	1	0	0	4
22	Sanskrit	1	1	1	0	3 (2+1 VH*)
23	Statistics	2	1	0	0	3
24	Urdu	1	0	0	0	1
	Grand Total	68	33	14	2	117

*OH- Orthopedic Handicapped, VH- Visually Handicapped



ALLAHABAD DEGREE COLLEGE

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STEPS INVOLVED IN ONLINE APPLICATION PROCESS

- Step 1: Read Advertisement, Instructions, Qualifications, eligibility criteria carefully.
- Step 2: Go to **Apply Online** link on the college website **www.adc-au.in** or go directly to **<http://103.228.142.16/adc>**
- Step 3: Click on New registration and follow the Instructions.
- Step 4: Fill the mandatory fields like Name, Father's Name, Mother's Name, Date of Birth, Valid mobile no (One time password, User Id & Password any updation or changes are sent to the mentioned mobile no. if required. Mobile no will not be changed in any case), email address (all information regarding recruitment, like amendments and changes, if any will be sent to the email. Email address cannot be changed), Aadhar Number is Mandatory.
- Step 5: After filling these information an OTP will be sent to your mobile no. Please fill OTP no. in prescribed OTP box and click next Button to Register for online process. No change in Mobile no. and Mail I.D. should be made thereafter.
- Step 6: Payment option will appear on screen. Please select your applied post and go to payment option. Make payment by selecting any mode of payment, like credit card, debit card, net banking etc.

Fee: **GEN/ OBC Candidates Rs. 1,000.00**
SC/ ST Candidates Rs. 500.00
Differently Abled Person (PWD) candidates are exempted from application fee)

Note : Payment will not be refunded in any case..

- Step 7: Fill online form by save and next procedure.
- Step 8: Merge all scanned images of certificates, testimonials and research works etc. and convert into PDF format and upload wherever required. Kindly follow the Instructions carefully to upload the files.
- Step 9 : Each selected file to upload shall not exceed the size of 15 MB.
- Step 10: If all filled information is true, please click on final submission button (After final submission you cannot edit any information. Hence it is advisable that before final submission kindly ensure that all information given by you are true and correct)

Step 11: Download pdf file of online submitted Application Form and take print of the same.

Step 12 : The print out of the online submitted application form along with all the self-attested mark sheets, certificates, testimonials, research works etc. claimed in support of candidature while filling the online Application Form must be sent by Registered/Speed Post only to:

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Date: March 20, 2018
Place : Allahabad, U.P. India.

**Principal
Allahabad Degree College,
15, Kydganj,
Allahabad, 211003 (U.P.) India**

The form of certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under the Government of India

This is to certify that Shri/Shrimati/Kumari*son/daughter* ofof village/town* in District/Division* of the State/Union Territory* belongs to the caste/tribe* which is

recognised as a Scheduled Caste/Scheduled Tribe* under:—

@ The Constitution (Scheduled Castes) Order, 1950
 @ The Constitution (Scheduled Tribes) Order, 1950
 @ The Constitution (Scheduled Castes) Union Territories Order, 1951
 @ The Constitution (Scheduled Tribes) Union Territories Order, 1951
 [as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
 @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
 @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
 @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
 @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
 @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
 @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
 @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
 @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
 @ The Constitution (Sikkim) Scheduled Castes Order, 1978
 @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
 @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
 @ The Constitution (SC) Order (Amendment) Act, 1990
 @ The Constitution (ST) Order (Amendment) Act, 1991
 @ The Constitution (ST) Order (Second Amendment) Act, 1991
 @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
 @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
 @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
 @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
 % 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati*
 Father/Mother of Shri/Shrimati/Kumari of
 village/town* in District/Division* of the State/Union Territory*
 who belongs to the caste/tribe* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* of issued by the
 dated % 3. Shri/Shrimati/Kumari*
 and/or* his/her* family ordinarily resides in
 village/town* of District/Division* of the
 State/Union Territory* of.

Place : Signature.....

Date : Designation

(With Seal of Office) State/Union Territory*

*Please delete the words which are not applicable. @Please quote specific Presidential Order. % Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/! Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
! (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

The form of certificate to be produced by Other Backward Classes candidates applying for appointment to posts under the Government of India.

This is to certify that Shri/Shrimati/Kumari* son/daughter* of Shri of village/town* in District/Division* of the State/Union Territory* belongs to the..... Community which is recognised as a backward class under:

- @ Government of India, Ministry of Welfare Resolution No. 12011/68/93-BCC (C) dated 10th September, 1993 published in the Gazette of India Extraordinary Part-I, Section-1, No. 186 dated 13th September, 1993.
- @ Government of India, Ministry of Welfare Resolution No. 12011/9/94-BCC dated 19-10-94, published in the Gazette of India Extraordinary Part-I, Section-1, No. 163 dated 20-10-1994.
- @ Government of India, Ministry of Welfare Resolution No. 12011/7/95-BCC dated 24-5-95, published in the Gazette of India Extraordinary Part-I, Section-1, No. 88 dated 25-5-1995.
- @ Government of India, Ministry of Welfare Resolution No. 12011/96/94-BCC dated 9th March, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 60 dated 11th March, 1996.
- @ Government of India, Ministry of Welfare Resolution No. 12011/44/96-BCC dated 6th December, 1996 published in the Gazette of India Extraordinary Part-I, Section-1, No. 210 dated 11th December, 1996.
- @ Government of India, Ministry of Welfare Resolution No. 12011/99/94-BCC dated 11th December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 236 dated 12th December, 1997.
- @ Government of India, Ministry of Welfare Resolution No. 12011/13/97-BCC dated 3rd December, 1997 published in the Gazette of India Extraordinary Part-I, Section-1, No. 239 dated 17th December, 1997.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/68/98BCC dated the 27th October, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 241 dated the 27th October, 1999.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/88/98-BCC dated 6th December, 1999 published in the Gazette of India Extraordinary Part-I, Section-1, No. 270 dated 6th December, 1999.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/36/99BCC dated 4th April, 2000 published in the Gazette of India Extraordinary Part-I, Section-1, No. 71 dated 4th April, 2000.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/44/99BCC dated the 21st September, 2000 published in the Gazette of India Extraordinary Part-I, Section1, No. 210 dated the 21st September, 2000.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12015/9/2000-BCC dated 6th September, 2001 published in the Gazette of India Extraordinary Part-I, Section-1, No. 246 dated 6th September, 2001.
- @ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/1/2001BCC dated 19th June, 2003 published in the Gazette of India Extraordinary Part-I, Section, 1 No. 151 dated 20th June, 2003.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/4/2002BCC dated 13th January, 2004 published in the Gazette of India Extraordinary, Part-I Section-1, No. 9 dated 13th January, 2004.

@ Government of India, Ministry of Social Justice and Empowerment Resolution No. 12011/14/2004BCC dated 12th March, 2007 published in the Gazette of India Extraordinary, Part-I, Section-1, No. 67 dated 12th March, 2007.

Shri/Shrimati/Kumari* and/or* his/her* family ordinarily resides in village/town* of District/Division* of the State/ Union Territory* of

This is also to certify that he/she* does not belong to the persons/sections* (Creamy Layer) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8-9-1993 O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008.

Place.....

Signature

Date

Designation

(With seal of Office)
State/Union Territory

*Please delete the words which are not applicable. @ Strike out whichever is not applicable. NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**List of authorities empowered to issue OBC Certificate

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/! Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
! (not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides. (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

Note 1: Candidates claiming to belong to OBCs should note that the name of their caste (including its spellings) as indicated in their certificates, should be exactly the same as Published in the lists notified by the Central Government from time to time. A certificate containing any variation in the caste name will not be accepted.

Note 2: The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs. **Note 3:** No change in the community status already indicated by a candidate in his/her simplified application form for this examination will ordinarily be allowed by the Commission.

FORM OF DECLARATION TO BE SUBMITTED BY THE OBC CANDIDATE**(IN ADDITION TO THE COMMUNITY CERTIFICATE)**

I Son/daughter of Shri resident of village/town/city district state hereby declare that I belong to thecommunity which is recognized as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No 36102/22/93- Estt.(SCT) dated 8-9-1993. It is also declared that as on closing date, I do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 8-9-1993, O.M. No. 36033/3/2004-Estt. (Res.) dated 9th March, 2004 and O.M. No. 36033/3/2004-Estt. (Res.) dated 14th October, 2008, DOPT OMs as amended on date of closing.

Date:

Signature:

Full Name:

Address:

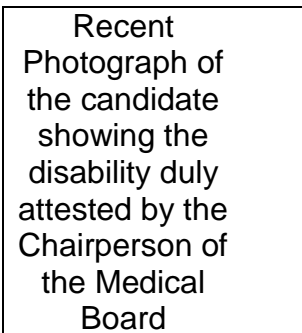
The form of certificate to be produced by Physically Handicapped candidates applying for appointment to posts under the Government of India.

NAME & ADDRESS OF THE INSTITUTE/HOSPITAL

Certificate No

Date:

DISABILITY CERTIFICATE



This is certified that Shri/Smt./Kumari
son/wife/daughter of Shri Ageyears, sex.....
Registration No..... is a case of Locomotor disability/Cerebral
Palsy/Blindness/Low vision/Hearing impairment/other disability* and has been suffering
from degree of disability not less than.....% (.....)

A. Locomotor or Cerebral Palsy:

- (i) BL—Both legs affected but not arms
- (ii) BA—Both arms affected (a) Impaired reach
 (b) Weakness of grip
- (iii) BLA—Both legs and both arms affected
- (iv) OL—One leg affected (right or left) (a) Impaired reach
 (b) Weakness of grip
 (c) Ataxic
- (v) OA—One arm affected (a) Impaired reach
 (b) Weakness of grip
 (c) Ataxic
- (vi) BH—Stiff back and hips (cannot sit or stoop)
- (vii) MW—Muscular weakness and limited physical endurance.

B. Blindness or Low Vision:

- (i) B—Blind
- (ii) PB—Partially blind

C. Hearing impairment:

- (i) D—Deaf
- (ii) PD—Partially deaf

(Delete the category whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case is not recommended/is recommended after a period of years months.*
3. Percentage of disability in his/her case is Per Cent.
4. Shri/Smt./Kumari meets the following physical requirements for discharge of his/her duties:—

(i)	F	Can perform work by manipulating with fingers.	Yes/No
(ii)	PP	Can perform work by pulling and pushing.	Yes/No
(iii)	L	Can perform work by lifting.	Yes/No
(iv)	KC	Can perform work by kneeling and crouching.	Yes/No
(v)	B	Can perform work by bending.	Yes/No
(vi)	S	Can perform work by sitting.	Yes/No
(vii)	ST	Can perform work by standing.	Yes/No
(viii)	W	Can perform work by walking.	Yes/No
(ix)	SE	Can perform work by seeing.	Yes/No
(x)	H	Can perform work by hearing/speaking.	Yes/No
(xi)	RW	Can perform work by reading and writing.	Yes/No

(Dr.....)

Member
Medical Board

(Dr.....)

Member
Medical Board

(Dr.....)

Chairman
Medical Board

Countersigned by the Medical Superintendent/CMO/Head of Hospital
(With Seal)

* Strike out whichever is not applicable